

**ANNUAL EXTERNAL EXAMINER REPORT**

**Name of Institution Examined:** INTO UEA

**Faculty/School:** INTO UEA

**Course Title(s):**  
 International Foundation: Economics  
 International Year One: Macroeconomics, Microeconomics, Quantitative Methods, and Introduction to Economics for International students  
 International Graduate Diploma: Quantitative Methods, Economics, Applied Research Skills, and Graduate Diploma Research Project (Economics related).

**Academic Year:** 2020/21

**External Examiner Name:** Dr Peter T Hughes

**External Examiner's home University / College or Other Professional / Institutional Affiliation:** University of Leeds

*NB – External Examiner reports are widely circulated, therefore students and staff should not be individually identified. Course Teams will respond to the recommendations made by the External Examiner in the boxes provided. The response should be counter signed by the Head of HE or equivalent within ten working days.*

An electronic copy of this report should be emailed to the Head of HE (or equivalent) at the partner institution, to arrive no later than one month after the main assessment board meeting. You will receive a copy of the report with the Course Team's response completed.

**Sufficient Evidence Checklist**

Please can you confirm the following:

**Programme materials**

Did you receive:	Y	N	N/A
a. Programme handbook(s)?	X	<input type="checkbox"/>	<input type="checkbox"/>
b. Programme regulations (these may be in the programme handbook)?	X	<input type="checkbox"/>	<input type="checkbox"/>
c. Module descriptions (these may be in the programme handbook)?	X	<input type="checkbox"/>	<input type="checkbox"/>

d. Assessment briefs/marketing criteria? X

#### **Draft examination papers**

a. (i) Did you receive all the draft papers? X

(ii) If not, was this at your request?   X

b. (i) Was the nature and level of the questions appropriate? X

(ii) If not, were suitable arrangements made to consider your comments?   X

c. Were suitable arrangements made to consider your comments? X

#### **Marking examination scripts**

a. (i) Did you receive a sufficient number of scripts? X

(ii) If you did not receive all the scripts, was the method of selection satisfactory?   X

b. Was the general standard and consistency of marking appropriate? X

c. Were the scripts marked in such a way as to enable you to see the reasons for the award of given marks? X

#### **Dissertations/project reports**

a. Was the choice of subjects for dissertations appropriate?   X

b. Was the method and standard of assessment appropriate?   X

#### **Coursework/continuously assessed work**

a. Was sufficient coursework made available to you for assessment? X

b. Was the method and general standard of marking and consistency satisfactory? X

#### **Orals/performances/recitals/appropriate professional placements**

a. Were suitable arrangements made for you to conduct orals and/or moderate performances/recitals/appropriate professional placements?

#### **Final examiners' meeting**

a. Were you able to attend the meeting? X

b. Was the meeting conducted to your satisfaction? X

c. Were you satisfied with the recommendations of the Board of Examiners?

X

**Maintaining Threshold Academic Standards**

Please provide feedback on whether:

**The programme and its component parts are coherent with learning outcomes aligned with the relevant qualification descriptor and subject benchmark statements where applicable**

For all of the modules the learning outcomes were outcomes were coherent and appropriate for the level and as a component of the relevant programmes.

**The programme reflects appropriate PSRB requirements where applicable**

n/a

**Assessments in modules of the same level are of a comparable standard to those in other UK HEIs**

The materials and assessments in the modules are a comparable standard to other relevant UK HEI modules.

**The curriculum is current**

The curriculum for all modules are current and remain relevant for those wishing to continue to further study in economics in UK HEI programmes.

**Assessment criteria, marking schemes and arrangements for classification are set at the appropriate level**

All assessments have fair and appropriate marking schemes and criteria. Classification is also set at the appropriate level.

**Measuring Achievement, Rigour and Fairness**

**Please provide feedback on whether:**

**The types of assessment are appropriate for the subject, the students, the level of study and the expected outcomes**

The assessments are varied and effective. They challenge students at the appropriate level in the knowledge of the disciplines and appropriate critical thinking skills.

**The marking scheme/grading criteria have been properly and consistently applied, and internal marking is of an appropriate standard, fair and reliable**

Marking was consistently fair and consistent and appropriate for the level of study and linked to the marking criteria and learning outcomes. Second marking/moderation was also done in a very effective way, making it clear and easy to see how marks have been awarded.

**The assessment processes are carried out in accordance with the institution's regulations and procedures**

The assessment processes appear to have been carried out according to the regulations and procedures of INTO UEA as discussed in exam boards.

**Procedures governing mitigating/extenuating circumstances, academic integrity/ misconduct and borderline performances have been considered fairly and equitably applying institutional regulations**

The mitigation and academic integrity processes appear to have been carried out according to the regulations and procedures of INTO UEA as discussed in exam boards.

**Comparability of Standards and Student Performance**

Reflecting on your experience at other institutions please provide feedback on:

**The comparability of standards and student achievement:**

- **across the modules within a single programme**
- **across programmes within a single subject area in an awarding institution**
- **across programmes within a single subject area across institutions of which you have experience**
- **any of the above, across cohorts during your period of appointment**

Performance in the modules are good and are in line with my experiences with similar modules in my institution. Academic performance in quantitative modules compared to non-quantitative modules showed the expected pattern (performance consistently differ between these types of modules depending on cohort abilities) .

Cohort performance this year is broadly in line with previous year performance, and given the level of disruption from covid, this is a great achievement of the staff working on the modules and programme.

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<b>Enhancement of Quality</b>
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**Please provide comment and recommendations on:**

<b>Good practice and innovation relating to learning, teaching and assessment you have observed</b>
The procedures and commitment to second marking/moderation continues to be excellent in these modules. The mixture of the types of assessment within modules is often excellent.
<b>Opportunities to enhance the quality of the learning opportunities provided to students</b>

**Also, please:**

<b>State whether you received sufficient evidence to enable your role to be fulfilled. If not, please provide details</b>
I received a good range and quantity of evidence to appropriately consider the modules i have been asked to review.
<b>State whether issues raised in the previous report(s) have been, or are being, addressed to your satisfaction</b>

n/a

**Use this space to address any issues as specifically required by any relevant professional body**

n/a

**Give an overview of your term of office if this is your final year**

n/a

**RECOMMENDATIONS, RESPONSE AND ACTION PLAN**

Please list your recommendations for action by the course team:

<b>External Examiner's Recommendations for action</b> <i>(to be completed by External Examiner)</i>	<b>Course Team's Response (action to be taken and measurable outcomes)</b> <i>(to be completed by Course Leader)</i>	<b>By whom</b> <i>(to be completed by Course Leader)</i>	<b>By when</b> <i>(to be completed by Course Leader)</i>	<b>Progress as of February 20__</b> <i>(to be completed by Course Leader)</i>	<b>Progress as of end of Year</b> <i>(to be completed by Course Leader)</i>
No recommendations.	We are pleased with Peter's comments above.				

Report completed by:

Signature



Date: 20/10/2021



**COURSE TEAM'S GENERAL RESPONSE TO THE REPORT**

SG (Graduate Diploma): Very pleasing comments from Peter, both here and at the boards.

TC (IYO Introduction to Economics for International students): Your report is gratefully received here and outcomes have been communicated to the Module Leader.

KR (IYO Business and Economics): Thank you for your comments, Peter. Your feedback is most valuable.

PT (Foundation Bus/Hum). Thank you for your positive feedback and corroboration of our systems, Peter. Gratefully received and communicated to the teaching team.

**Responses and Action Plan completed by:**

Course Leader:

Date:

Stuart Graham

27.10.21

Thomas Cuming

Kathryn Roe

Paul Thompson

*(Please print name and sign)*

**Countersigned by:**

Head of HE (or equivalent)

Date:

Jeremy Moyle

26/10/21

**MID-YEAR REVIEW OF ACTIONS (FEBRUARY 20 )**

**To be completed by Course Leader:**

Mid-Year Review of Actions Completed:	Signature: Thomas Cuming	Date: 31/02/22
External Examiner Notified:	Signature:	Date:

**YEAR END REVIEW OF ACTIONS (MONTH 20 )**

**To be completed by Course Leader:**

Year End Review of Actions Completed:	Signature:	Date:
External Examiner Notified:	Signature:	Date:

**To be completed by the Academic Partnerships:**

A	No action identified	
B	Identified action and picked up appropriately	
C	Identified action and not picked up appropriately or action not identified	

**To be completed by Academic Director of Partnerships:**

A	No action identified	
B	Identified action and picked up appropriately	
C	Identified action and not picked up appropriately or action not identified	

**DOCUMENT OWNER:** Academic Partnerships

**DOCUMENT TYPE:** Form

**APPROVED BY:** Academic Partnerships

**VERSION NUMBER:** 2

**DUE FOR REVIEW:** June 2020

**VERSION LOG:**

<b>Date</b>	<b>Version no.</b>	<b>Summary of changes</b>	<b>Author</b>	<b>Approved by</b>
May 2019	2	Updated to include table for mid-year review of action plan	Academic Partnerships	Academic Partnerships