

Previous penalties:

The penalties for late submission of numerically marked work for assessment in the absence of acceptable extenuating circumstances are:

Work Submitted	Marks Deducted
After 15:00 on due date and before 15:00 on the day following the due date	10 marks or capped at pass mark, whichever is higher
After 15:00 on day following the due date and before 15:00 on the third day after the due date	20 marks or capped at pass mark, whichever is higher
After 15:00 on the third day after the due date and before the 15:00 on the 20th day after the due date	All the marks the work merits if submitted on time (ie no marks awarded)
After 20 working days	Work will not be marked and a mark of zero will be entered

Saturdays, Sundays and Bank Holidays will be taken into account for the purposes of calculation of marks deducted.

Note: The penalties assume the work will have a maximum of 100 possible marks. The penalties should be adjusted pro-rata for any other (numerical) marking scheme.

New penalties approved for 2023/24:

The penalties for late submission of numerically marked work for assessment in the absence of acceptable extenuating circumstances are:

Work Submitted	Marks Deducted
After 15:00 on due date and before 15:00 on the day following the due date (up to 24 hours late)	3 marks or capped at pass mark, whichever is higher
After 15:00 on day following the due date and before 15:00 on the third day after the due date (up to 48 hours late)	10 marks or capped at pass mark, whichever is higher
After 15:00 on the third day after the due date and before the 15:00 on the 20th day after the due date (over 48 hours late)	All the marks the work merits if submitted on time (ie no marks awarded)
After 20 working days	Work will not be marked and a mark of zero will be entered

Saturdays, Sundays and Bank Holidays will be taken into account for the purposes of calculation of marks deducted.

Note: The penalties assume the work will have a maximum of 100 possible marks. The penalties should be adjusted pro-rata for any other (numerical) marking scheme.